So you’ve registered for intramurals? What Now?

Once a student or community member has registered for an intramural league as an individual participant or as a captain of a team, it is their responsibility to do a few more things in order to ensure their team is on the schedule and ready to go before their leagues begin.

**Procedure for Team Captains:**

1. Now that you have paid for the registration of your team you must now register on imleagues.com
2. Simply, go to the website and create the team under the sport and league for which you have paid to play in.
3. Once you have created a team, you will be approved by the respective league manager within a few days and always before the leagues are set to begin.
   a. Note: League Managers approve teams based on the records of who has paid to participate according to the Vikes Recreation computer system. When a participant registers a team via the internet or in person at ISC, they are required to give their name and a team name. However, in order to make sure your team on imleagues.com is approved; either the team name or name of the team captain listed on imleagues.com MUST be the same as what you registered with when you paid. Otherwise, there is no way of cross referencing the team name or captain for approval.
4. Now that you have signed up on imleagues.com and you have been approved (this can be confirmed by either a green ‘check’, or a red ‘x’ beside your team name), you are now ready to play in the league.
5. Check periodically for the release of the game schedule which will be posted in the league that your team is approved under typically no less than 48 hours prior to the first league games.
6. There will also be announcements and various updates that you will receive through the imleagues.com system. They will come to the email address that you were required to give upon creation of your profile.
   a. Note: if you choose to enter a falsified email address or non-functional email address, you will not receive the updates.

7. Games: At each game, show up about 10 minutes prior to scheduled kickoff. Also, ensure that all members of your team have signed the paper waivers located in the binder that the referee brings to each game and also that your team members are on the team roster on imleagues.com.

⇒ Procedure for Individual Participants:
1. Now that you have paid for the registration of your team you must now register on imleagues.com.
2. Simply go to imleagues.com and join the “SINGLES” team under the sport and league for which you have paid.
3. Once you request to join the “SINGLES” team, the league manager will approve you and you will now begin to receive league updates and scheduling information.
4. Check periodically for scheduling changes.
5. Makes sure that each member of the singles team signs the paper waiver located in the binder that referee brings to each game.

*All participants are responsible for checking imleagues.com for game times and league updates. For any questions, please contact imfun@uvic.ca with attention to the league manager of your respective sport.

Most importantly...respect the officials, obey the rules and have fun!